

SNS Sponsor Group Job Assignments

Group Lead:

Kitchen Team :

Food Prep -

Dishwashers -

Dining Team :

Service Line -

Beverage Carts -

Trash & Recycling -

Kitchen Team Checklist -

- Prep wash sinks
- Fill 3 pitchers of water and put in fridge
- Prep beverage carts with water, milk, juice and coffee
- Prep food to be served from service line
- Prep desserts
- Restock food in service line
- Wash and put away supplies
- Sweep floor
- Take out trash/recycling/compost

Dining Team Checklist -

- Set tables with:
 - table cloths
 - numbers
 - condiment bowls
 - centerpiece
- Make sure trash bags are in trash cans
- Set up serving table with chafing dishes
- Dinner Service
 - 1st Serving (6pm)
 - 2nds & ToGo's (6:30pm)
- Serve unlimited beverages from beverage carts
- Clear off tables after dinner and put everything back on Dining Cart
- Sweep floors & wipe down tables
- Take out trash/recycling/compost