

## **SNS Sponsor Group Volunteer Guide**

### **Thank You!**

Sunday Night Suppers (SNS) wouldn't be possible without your generous gift of your time and resources. The coronavirus has greatly impacted how we are able to serve our guests, but we remain committed to sharing a meal, no questions asked. The following guidelines are in place to keep our guests and volunteers safe. We appreciate your flexibility and willingness to meet the needs of our guests during this difficult time by adhering to these new requirements.

### **Volunteer Requirements:**

- Each Sponsor Group is limited to **3 volunteers** to assist with meal service
- Volunteers must wash hands when they arrive on site in the lounge bathrooms
- Volunteers are required to wear Personal Protective Equipment (PPE) the entire time they are on-site at PRPC. PPE has been designated as masks and gloves.
  - SNS will provide masks if needed but it is recommended that volunteers arrive wearing their own masks.
  - SNS will provide gloves

### **Sponsor Groups will provide:**

- 85 meals from a **restaurant or caterer**. We will not accept homecooked meals
- 85 individual drinks
- 85 pre-packaged and individually wrapped desserts from a store. We will not accept homecooked desserts at this time either.
- 2-3 volunteers to assemble and distribute to-go meals curbside

**You may select OPTION A or OPTION B for the 85 meals**

### **OPTION A – Pre-Packaged Meals from Restaurant/Caterer**

- 85 pre-packaged meals from a **restaurant or caterer**. We will not accept homecooked meals at this time.

- 85 individual drinks (juice or milk)
- 85 pre-packaged and individually wrapped desserts from a store. We will not accept homecooked desserts at this time either.
- 2-3 volunteers will place all these items in a plastic bag and deliver to guests in their vehicles
- *Gloves, plastic bags and utensils will be provided by Sunday Night Suppers, not the Sponsor Group.*

\*This is the curbside model that was in place throughout 2020 due to Covid

### **OPTION B – Catered Meal Packaged by Volunteers at PRPC**

- Provide a hot entrée from a restaurant/caterer of your choice for at least 85 people
- Provide up to 2 ready to serve dish dishes for at least 85 people
- 85 individual beverages
- 85 pre-packaged, individually wrapped desserts from a store. We will not accept homecooked desserts at this time either.
- **Groups will arrive at 3pm** and package the food into containers (provided by SNS) and assemble to-go bags
- *Plastic Containers, utensils and plastic bags will be provided by Sunday Night Suppers not the Sponsor Group.*

\*Group who select Option B must inform Pastor Amanda prior to 3pm arrival.  
Text her at 847 226 7344

### **SNS Schedule for Option A:**

**3:30pm** – Sponsor Group Volunteers arrive at PRPC

**4:00pm** – Begin serving to-go meals curbside

**5:00pm** – Last meal served curbside.

### **SNS Schedule for Option B:**

**3:00pm** – Sponsor Group Volunteers arrive at PRPC to Package Meals

**4:00pm** – Begin serving to-go meals curbside

**5:00pm** – Last meal served curbside.

### **Curbside To- Go Meals**

- To-go meals will be assembled in the Lounge or Family Center by

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Sponsor Group volunteers assisted by SNS Host Team Volunteers

- Each meal will contain:
  - Pre-packaged meal
  - Drink
  - Individually packaged dessert
  - Utensil Packet
- SNS will supply the containers, utensils and plastic bags.
- Sponsor Group will supply the food, drinks and dessert
- Guests will not be permitted in the facility for any reason
- All volunteers must wear masks/face coverings and gloves throughout the duration of the night.

**Restaurant Suggestions for Pre-Packaged Meals:**

- **Sunrise Grill**
- **Culvers**
- **Silvers**

**Restaurant Suggestions for Package Yourself:**

- **Sunrise Grill**
- **Nonno Pinos**
- **City BBQ**
- **Chicken Inn**

**Questions?**

**Contact Pastor Amanda [amanda@parkridgepresby.org](mailto:amanda@parkridgepresby.org)**